



Report from the Freedom and Livery Committee Meeting on Tuesday 26th November 2024

Members Attending: PM Paul Nash (PN)(Chairman), Charles Brooks (CB)(Master), David Adams (DA)(IPM), Sandra Raine (SR)(Upper Warden), Janet Rivers (JR)(Renter Warden) PM Steve Hodkinson (SH), PM Robert Burgon (RB), Michael Cooper (MA)(Senior Assistant) and Asst. Mala Rao (MR).

Item 1. Clerk Handover:

- The handover has commenced and will be complete at the January 2025 Court meeting when Debbie formally becomes Clerk and Adrian the Office and Finance Assistant

Item 2. Office Move:

- Heads of Term have been drafted
- Plans for the new office refurbishment are in progress
- Some modest downsizing will be needed and wine stocks will be consumed at events or sold to members
- The move is planned for August 2025

Item 3. Company Health, Standards and Protocols:

- Membership had remained stable with 346 Liverymen
- Minor changes were made to the Committee TORs
 - The Comms WG would have its own TORs

Item 4. Livery Climate Action Group:

- The first draft had been circulated and was discussed at length
- Further discussion was needed by all the Committees to finalize it
- There would be an update for the January 2025 Court, with the aim of finalizing it to present to the April 2025 Court

Item 5. Company Archivist:

- A gallery of images of treasures was ready for the website
- The design for Plumbers Hall Plaque for the Vintners' Hall location was almost complete
 - It was hoped that manufacture could commence early in 2025 and a target date for installation on World Plumbing Day, 11 March, was proposed
- The Archivist was waiting for further clarification on the move of the City Livery Archives to their new site and potential charges that may arise

Item 6. Armed Forces Covenant:

- Plans for the proposed signing at the January 2025 Court were progressing, with the possibility of a VVIP attending

Item 7. Court Succession:

- Asst Mala Rao had had to step back as Snr Asst and Asst Michael Cooper had kindly agreed to move forward a year
- Further adjustments to the Court Succession Plan would be needed to accommodate this

Item 8. Communications Working Group:

- Std Gary Lester has agreed to become Asst Webmaster. This should greatly help with the flow of information onto and out from the website
- New website hosting arrangements were being explored. The current (free) hosting severely limited any updates that could be made
- The Annual Review would be published on-line as well as in hard copy
- New Comms WG TORs would be written
- The Upper Warden would become a member at the meeting immediately prior to their installation as Master
- The possibility of having a Company Facebook page would be investigated

P NASH
Chairman
4th December 2024